

	2017/18					2016/17
	Actual	Planned	Forecast	Budget	Variance	Actual
<b>Receipts</b>	£	£	£	£	£	£
<i>Excess Income / (Income Shortfall)</i>						
Parish Precept	6,500	-	6,500	6,939	(439)	6,939
New Homes Bonus	-	-	-	-	-	527
VAT Refund	668	-	668	350	318	345
Cemetery Fees	495	-	495	300	195	565
Interest on Savings Account	9	-	9	3	6	5
Other	1,704	-	1,704		1,704	85
	<u>9,376</u>	<u>-</u>	<u>9,376</u>	<u>7,592</u>	<u>1,784</u>	<u>8,466</u>
<b>Payments</b>	£	£	£	£	£	£
<i>(underspend) / overspend</i>						
Administration - Memberships & Professional Fees	135	440	575	620	(45)	525
Administration - Office Running Costs	821	70	891	200	691	270
Administration - Clerk	863	250	1,113	1,100	13	1,441
Administration - Insurance	674	-	674	640	34	659
Administration - Training	174	-	174	150	24	84
Administration - Venue Costs	200	-	200	300	(100)	420
Section 137 Payments	-	-	-	-	-	37
Pond Maintenance	-	-	-	750	(750)	140
Footpath Maintenance	195	-	195	350	(155)	220
Grants and Donations	-	-	-	1,500	(1,500)	1,011
Capital Expenditure	-	-	-	-	-	18
Cemetery Running Costs	1,685	-	1,685	1,750	(65)	680
Mower Running Costs	578	-	578	300	278	935
Village Appearance	1,088	-	1,088	750	338	659
Speed Watch	34	-	34	100	(66)	267
Asset Maintenance	264	-	264	600	(336)	-
Tree Works	1,235	-	1,235	1,500	(265)	100
VAT	-	-	-	-	-	-
Contingency	-	-	-	3,000	(3,000)	-
	<u>7,946</u>	<u>760</u>	<u>8,706</u>	<u>13,610</u>	<u>(4,904)</u>	<u>7,466</u>
Surplus / (Deficit)	£ 1,430	£ (760)	£ 670	£ (6,018)	£ 6,688	£ 1,000

**Balance Sheet**

	2017/18	2016/17
	£	£
Balances Brought Forward 1 April	13,247	12,248
Add Total Receipts	9,376	8,466
Add Unpresented Receipts	-	-
	<u>22,623</u>	<u>20,713</u>
Less Presented Payments	7,946	7,047
Less Unpresented Payments	-	419
	<u>7,946</u>	<u>7,466</u>
	<u><b>14,678</b></u>	<u><b>13,247</b></u>

**Bank Balances**

	Current	Savings	Total
	£	£	£
Opening Balance	940	12,726	13,666
Deposits	2,428	6,948	9,376
Payments	(7,946)	-	(7,946)
2016/17 Payments	(347)	-	(347)
Transfers In	6,000	-	6,000
Transfers Out	-	(6,000)	(6,000)
Closing Balance	<u><b>1,076</b></u>	<u><b>13,674</b></u>	<u><b>14,750</b></u>

**Balance Sheet to Bank Balance Reconciliation**

	£	£
Balance Sheet Balance	14,750	
2016/17 Uncleared Payments		
2017/18 Uncleared Payments		
		<u>14,750</u>
Bank Balances		<u>14,750</u>

Payments					
Date	Who	For	Category	Cleared	Amount
10 Apr 2017	Cherwell District Council	Dog bins	Village Appearance	Yes	£262
	G Simmonds	Printer ink / office sundries	Administration - Office Running Costs	Yes	£48
	Turney Groundforce	Mower oil etc	Mower Running Costs	Yes	£29
02 May 2017	AON UK	Insurance	Administration - Insurance	Yes	£674
15 May 2017	Polly Foster	Cable ties for Speedwatch banners	Speed Watch	Yes	£3
17 May 2017	S M Dockrey	Mower tyres (2 invoices)	Mower Running Costs	Yes	£163
30 May 2017	OALC	Chair's Training	Administration - Training	Yes	£78
02 Jun 2017	S M Dockrey	Petrol for mower	Mower Running Costs	Yes	£42
16 Jun 2017	Bernie Girling	Painting village gates / benches	Asset Maintenance	Yes	£264
30 Jun 2017	Appreciate Landscapes	Trimming trees in Cemetery Drive	Tree Works	Yes	£1,075
	Post office Ltd	Clerk's PAYE	Administration - Clerk	Yes	£50
	G Simmonds	Clerk's Salary	Administration - Clerk	Yes	£200
	Tony Fox	Church Lane Pathwork	Footpath Maintenance	Yes	£156
03 Jul 2017	ABS Computer Services Ltd	Internal Audit	Administration - Office Running Costs	Yes	£48
	Appreciate Landscapes	Tree work in Forge Place	Tree Works	Yes	£160
	G Simmonds	Postage	Administration - Office Running Costs	Yes	£16
	Tony Fox	Strimming	Footpath Maintenance	Yes	£39
10 Jul 2017	Turney Groundforce	Mower oil etc	Mower Running Costs	Yes	£19
11 Jul 2017	Fritwell Village Hall	Venue hire 27.3.17 - 14.5.18	Administration - Venue Costs	Yes	£200
17 Jul 2017	Heywire Ltd	Replacement cheque 2016-17 Folio 40	Administration - Office Running Costs	Yes	£72
11 Sep 2017	S M Dockrey	Petrol for mower	Mower Running Costs	Yes	£47
	BDO LLP	Audit fees	Administration - Office Running Costs	Yes	£36
13 Sep 2017	PC World	Replacement laptop	Administration - Office Running Costs	Yes	£330
14 Sep 2017	A Lowdon	Mower repairs	Mower Running Costs	Yes	£100
	G Simmonds	Postage and office sundries	Administration - Office Running Costs	Yes	£11
25 Sep 2017	A Lowdon	Mower repairs	Mower Running Costs	Yes	£80
	Seton	No Dogs sign for Cemetery	Cemetery Running Costs	Yes	£11
30 Sep 2017	Post office Ltd	Clerk's PAYE	Administration - Clerk	Yes	£50
	Heywire Ltd	Webhosting	Administration - Office Running Costs	Yes	£72
02 Oct 2017	Post office Ltd	Postage	Administration - Office Running Costs	Yes	£7
	G Simmonds	Clerk's Salary	Administration - Clerk	Yes	£200
06 Oct 2017	Cherwell District Council	Dog bins	Village Appearance	Yes	£577
	Turney Groundforce	Mower spares	Mower Running Costs	Yes	£119
	Fritwell Church	Repayment of money transferred erroneously	Administration - Office Running Costs	Yes	£55
21 Oct 2017	Wilkins & Co Accountants	Payroll services	Administration - Clerk	Yes	£113
31 Oct 2017	Peter Mitchell Associates	Cemetery Mapping and records	Cemetery Running Costs	Yes	£1,524
	Jason Barlow	Cemetery marker bricks	Cemetery Running Costs	Yes	£150
02 Nov 2017	Robin England	VAS repair parts	Speed Watch	Yes	£31
24 Nov 2017	999inks.co.uk	Colour ink cartridge	Administration - Office Running Costs	Yes	£18
02 Jan 2018	G Simmonds	Clerk's Salary	Administration - Clerk	Yes	£200
	HMRC Cumbernauld	Clerk's PAYE	Administration - Clerk	Yes	£50
24 Jan 2018	G Simmonds	Office sundries	Administration - Office Running Costs	Yes	£15
01 Feb 2018	OALC	RFO Training	Administration - Training	Yes	£96
	999 inks.co.uk	Printer ink / office sundries	Administration - Office Running Costs	Yes	£37
11 Feb 2018	Fritwell Church	Contribution towards dangerous tree	Village Appearance	Yes	£250
14 Feb 2018	Office Outlet	Printer ink and office sundries	Administration - Office Running Costs	Yes	£56
01 Mar 2018	OALC	Subscription	Administration - Memberships & Professional Fees	Yes	£135
<b>Total</b>					<b>£7,946</b>

Receipts				
Date	Category	Account	Receipt	
12 Apr 2017	Cemetery Fees	Current	£160	
18 Apr 2017	Parish Precept	Savings	£3,250	
21 Apr 2017	Other	Current	£468	
		Savings	£439	
04 Jul 2017	Cemetery Fees	Current	£60	
21 Aug 2017	Cemetery Fees	Current	£15	
13 Sep 2017	Parish Precept	Savings	£3,250	
26 Sep 2017	Other	Current	£55	
24 Oct 2017	Other	Current	£25	
02 Nov 2017	Cemetery Fees	Current	£100	
13 Nov 2017	Cemetery Fees	Current	£160	
22 Nov 2017	Other	Current	£428	
04 Dec 2017	Interest on Savings Account	Savings	£2	
08 Jan 2018	Other	Current	£289	
	VAT Refund	Current	£668	
05 Mar 2018	Interest on Savings Account	Savings	£7	
<b>Total</b>			<b>£9,376</b>	

Transfers				
Date	Transfer Direction	Values		
		Current	Savings	
03 May 2017	Transfer from Savings to Current Account	£ 2,000	£ (2,000)	
28 Jun 2017	Transfer from Savings to Current Account	£ 1,000	£ (1,000)	
10 Sep 2017	Transfer from Savings to Current Account	£ 1,000	£ (1,000)	
06 Oct 2017	Transfer from Savings to Current Account	£ 1,000	£ (1,000)	
30 Oct 2017	Transfer from Savings to Current Account	£ 1,000	£ (1,000)	
<b>Total</b>		<b>£ 6,000</b>	<b>£ (6,000)</b>	

Planned Expenditure			
Status	Planned		
For	Category	Est Date	Amount
PAYE	Administration - Clerk	31/03/2018	£50
Salary	Administration - Clerk	31/03/2018	£200
Membership fee	Administration - Memberships & Professional Fees	01/01/2018	£344
Payroll Services	Administration - Memberships & Professional Fees	01/03/2018	£96
Website updates	Administration - Office Running Costs	Planned	£70
<b>Total</b>			<b>£760</b>