

FRITWELL PARISH COUNCIL

Meeting on Monday June 18th 2018 at 7.30pm in the Village Hall

MINUTES

1. Present

Cllrs. Foster, Barlow, Rooth, Stillgoe and the Parish Clerk

Apologies

Cllrs Reeves and Ultsch

2. Public Attendees (19)

Eileen Binns, Glynis Lowdon, Helen Metcalfe, Jane Ryall, Hazel Allen, Lillian Johnson, Joan Dancer, Rachael Clark, Chris Denton, Linda Docking, Pamela Hand, Margaret Boyce, Jonathan Boyce, Ross Hand, Mike Stewart, Mike Dockrey, Rosemary Dockrey, Councillor Mike Kerford-Byrnes (CDC), Councillor Arash Fatemian (OCC).

3. Declarations of Interest:

Cllr Foster declared an interest in planning application 18/00841/LB

4. Minutes of Meeting held on 19th March 2018

There was a correction from Jane White regarding item 8. Churchyard. Amend to read "The issue of re-opening the Churchyard was discussed at a recent Church meeting. A letter from the Hon Sec of the churchwardens was received by the Parish Council via the PC Chair suggesting that, since reopening was a lengthy and complex business, the PC contact the PCC again when they estimate that five years' worth of burial space remains in the PC Cemetery. Councillor Foster thanked the PCC for considering this issue." The minutes were passed as a correct record of the meeting – Proposer Cllr Barlow, Second Cllr Foster.

5. Matters Arising from the Minutes

Point 5 – the street light has been fixed. The King's Head Breach of Planning issue (Reference 18/00057/ENFB) will be kept under observation by the council.

Point 8 – bottle bank site is still pending – Playing Fields' committee have been asked to consider this issue. Anglian Water were contacted but refused on their land. There was a suggestion of another piece of land in Raghose Lane and Cllr Foster will follow up. **ACTION PF**

Point 14 – the Cemetery Regulations will be reviewed and updated at the next meeting **ACTION Clerk to put on September agenda**

Point 15 – Winter weather preparedness to be discussed in the September meeting **ACTION Clerk to put on September agenda.** The dog waste bin near the scout hut is not being emptied – **ACTION Clerk to follow up**

6. Public Participation:

- Mike Stewart reported that he isn't receiving emails. Other residents confirmed the same problem – **ACTION: Clerk to investigate**
- Cllr Mike Kerford-Byrnes addressed the meeting briefly. He outlined the split of CDC with South Northants Council and the future arrangements to explore working with Oxfordshire County Council on some issues. He promised that the public is unlikely to be affected adversely and will see the same level of services and commitment going forward. He said that during the discussions with OCC he will "be asking embarrassing questions" about costs etc.

7. Financial Matters: (JB)

- Financial Report – Cllr Barlow presented this.
- Review of Financial Regulations – it was noted that these will need to be reviewed in time for the September meeting. **ACTION Clerk to initiate this process asap and add to Sept Agenda**
- Bank authorisations – Clerk asked Cllrs to sign the bank mandate form to provide two authorisations for internet banking transactions rather than the current single authorisation. **ACTION Clerk to send off mandate to bank and confirm when complete.**
- The chair signed the AGAR forms again as the clerk had used the wrong forms at the AGM.

8. Community Transport (PF)

- Cllr Foster reported that following the news that the Friday 81 bus to Bicester is to cease on 20 July 2018 there is a new trial service that will be run by Oxfordshire County Council's "Comet" Service on a Monday for 20 weeks. Timetables were distributed to those present. The service begins on June 25th and is free to all users during this trial period.

- In the future a Comet bus could be arranged by groups to provide a regular service at a monthly cost to the group. The fee is based on usage, mileage, frequency etc.
- The Bartons villages have arranged their own bus services for the community. This involves volunteer drivers, mechanics, administrators etc. If Fritwell wanted to approach the Barton Buses committee with a view to joining with their services, we would need to provide at least two volunteer drivers for two or three shifts a week.
- Cllr Fatemian explained that the Comet service trial in Fritwell, Souldern etc. will be funded by OCC and although we are currently restricted to a Monday, if we were to go ahead in the future with such a service, we may have more choice on days, times etc.

Comments from the public:

- Mondays are not very convenient for a bus service. Many shops not open on Mondays in Bicester.
- We only have one bus stop in Fritwell and those who can't walk far end up having to get a taxi back to carry their shopping.
- Could the Three Parishes Community Interest Company provide some funding for a bus service in future?
- Could the Parish Council provide some funding for a bus service in future?
- Could we approach Heyfordian or other companies and get a quote for a private service?
- Could something be done with the school bus after it has brought the children?
- Some villagers said they are willing to pay up to £5 each for a regular bus service to Bicester, even though they have bus passes.
- Are there future possibilities to work with Heyford Park to provide connectivity with the surrounding villages? This would give access to services and facilities being provided at Heyford Park and connect with buses to other destinations.
- Would it be worth asking villagers to fill out a questionnaire about bus use and requirements?
- Concerns were expressed about the possibility of two bus-loads trying to all return on the 2nd trip.

Residents were urged to try out the new service, despite the inconvenience of Mondays.
The Parish Council will continue to seek a satisfactory solution to this issue.

9. Planning Matters:

- Mid-Cherwell Neighbourhood Plan (MCNP) update – Cllr Foster reported.
The MCNP forum will be reviewing the submissions made to the CDC consultation on the Draft Plan and redrafting over the summer. It is hoped that CDC will submit the redrafted plan for Examination and then to a referendum before the end of the year.
At the last meeting of the MCNP forum it was agreed that a “place-making” traffic calming proposal should be carried out at Upper Heyford village as a pilot project with funding offered by Heyford Park.
- Current Planning applications – these were listed and there were no comments. Listed here:

3 The Lane	18/00684/f	Approved
3 Southfield Lane	18/00712/F	Approved
Vicarage Cottage 45 Forge Place	18/00840/F & 18/00841/LB	Tbc
Heyford Park next phase	16/02446/F	Tbc
Stonebrook, North Street	18/00894/F	Tbc

- The Chair has filled out a questionnaire about the Community Infrastructure Levy in the hope that local communities will have more say in how the money generated by housing development is spent in future.

10. General Data Protection Regulations (Clerk)

- The active subscribing to our email list is now going well.
- Next steps: privacy notice for the website and emails. Cllr Rooth asked if Mailchimp can be used and the Clerk explained that she did not think that this was necessary at present owing to our very small mailing list.

11. Village Maintenance:

- Pond Update
There were lots of questions about the road closure and the diversion route. The Clerk agreed to put all the available information on the website and to email it to all residents on the email list. **ACTION Clerk to keep in contact with OCC about the works and update the website as necessary.**

Until OCC start digging and know what they have to deal with under the road surface things may be rather uncertain.

People living near the pond are encouraged to keep an eye on the works and speak directly to contractors about their concerns.

Some residents expressed a wish to arrange to park their vehicles on the Bicester side of the roadworks in order to avoid the diversion – Cllr Foster advised that people needed to come to personal arrangements with landowners about this. Mrs Denton advised that the Village Hall will not be available for parking during the roadworks.

Issues to consider during Pond Improvement works: silt build up, damaged pond base, future planting and maintenance.

- Review of performance of Maintenance Contract
Some concerns were expressed about the work so far, although it was noted that there had been some improvement this week. Mike Dockrey was thanked for his help and additional guidance to the contractor. Cllr Rooth, as the lead councillor for the contract, asked to meet with Adrian to conduct a review. It was agreed that the Clerk should also attend if possible. **ACTION Cllr. Rooth**

- McDonald's offer of help for litter picking
It was agreed that the PC is not in a position to arrange and manage a litter picking contract on behalf of McDonald's. **ACTION Clerk to explain this to the McDonald's contact, but reiterate that we are very grateful for what they have done so far and hope they continue to help keep the area tidy.**

- White line painting / potholes / street maintenance
Cllrs Foster and Stillgoe will take photos of worn out lines and put on Fixmystreet.com **ACTION Cllrs Foster and Stillgoe / Clerk to put Fixmystreet link on PC website.** Residents were urged to report potholes directly onto this website.

- Footpaths
Mike Dockrey suggested checking stiles as some may be loose.
Cllr Foster invited new volunteers to join the footpath team. Cllr Rooth offered to help with the Southfield Lane footpath.

12. Village Improvement Projects

- This item will be discussed at the next meeting ACTION Clerk to put on September agenda.
- Pond – Some PC funding may be required over the summer but an amount is already budgeted for. Any spending plans will be circulated to councillors for agreement.

13. Correspondence: There was none.

14. Any Other Business

- Cllr Barlow is unable to attend the Parish Liaison meeting, on Wednesday 20th June. Cllrs Foster, Stillgoe and the Clerk will be attending.
- Gill Simmonds is asking for Speedwatch volunteers to get in touch to arrange training (if needed) and agree dates for sessions.

Dates of future meetings (all in the Village Hall at 7.30pm):

- **Monday September 17th 2018**
- **Monday November 26th 2018**
- **Monday January 14th 2019**
- **Monday 18th March 2019**
- **Monday 13th May 2019 (AGM&APM)**