

## FRITWELL PARISH COUNCIL

### Minutes of Meeting held on Monday September 17<sup>th</sup> 2018 at 7.30pm in the Village Hall

1. **Present:** Cllrs Rooth, Foster, Ultsch, Stillgoe, Clerk  
Apologies: Cllr Barlow  
Cllr Reeves was not present

Cllr. Arash Fatemian (Oxfordshire County Council, Deddington division) and Cllr. Mike Kerford-Byrnes (Cherwell District Council, Deddington Ward) attended for part of the meeting

**Declarations of Interest:** there were none

2. **Public Participation**

When will the houses at Covert Farm be marketed? **ACTION: Clerk to find out from builders.**

3. **The minutes of the Extraordinary Meeting on August 20<sup>th</sup>** were agreed as a correct record after an alteration to the maths regarding the village questionnaire.
4. **Cllr. Kerford-Byrnes** was invited by the Chair to speak and made the following main points:
  - (i) It is expected that the King's Head planning application for change of use would go to the CDC planning committee only if officers were minded to approve the application, and so far he had not seen it on any agendas.
  - (ii) Report on the split with South Northants and the agreement to work more closely with Oxfordshire County Council.
  - (iii) The Oxford-Cambridge expressway route has now been narrowed down to 2 options, with Otmoor to be spared on this occasion. Local issues may be caused by traffic routes, increased development along the expressway corridor and possible new M40 junction.
5. **The minutes of Meeting held on 18<sup>th</sup> June 2018** were agreed as a correct record
6. **Matters Arising from the Minutes of 18<sup>th</sup> June 2018**
  - We still have no site for a **bottle bank**. **ACTION: Clerk to write to all village organisations that manage land to ask about this.**
  - **Community Transport:** Cllr Foster reported on the current Comet trial and work towards a more permanent transport service.
  - Cllr Fatemian was present and was asked if he would consider using money from his OCC Locality funding and together with Cllr. Ian Corkin (OCC councillor for other villages along the bus route), extend our trial of the Comet service in the meantime. He agreed in principle and to contact Cllr.Corkin to discuss. **ACTION: Cllr Fatemian.**

**Cllr. Fatemian** was invited by the Chair to update the village on any other OCC issues:

He reported that work on highways, including resurfacing and potholes, is considered a priority to cope with planned development in the area. It is proposed that future extra income from council tax for these houses will enable £120m to be used for this, initially paid from OCC reserves. Cllr. Fatemian expressed some reservations and is currently undecided on the issue.

#### **Matters arising from the Minutes ctd.**

- **GDPR:** Clerk reported that this is ongoing. Colin Smith on the Village Hall committee offered advice. It was suggested that Martyn Simmonds might also be able to offer expertise as he is doing a similar role with the Church, Diocese and schools. It was agreed to invite him to review our compliance with GDPR in the spring **ACTION: Clerk to follow up.**
- **Dog bins:** a Over the summer a complaint was received about smells from a dog bin and request to re-site the bin. Cllr Foster and the Clerk have been monitoring the situation. It seems likely that the unusually hot summer caused this problem when bins were ready for emptying. Rosemary Dockrey agreed to advise if re-siting is necessary. Councillors felt the bin is appropriately sited and other remedies should be sought if the problem persisted. **ACTION: Clerk to contact CDC and make sure they are emptying bins regularly.**
- **Pond:** design fault with maintenance access gate will be addressed by OCC and contractors very soon.
- **Road markings:** Cllr Foster thanked Cllr. Stillgoe for her work to get lines re-painted around the school and East Street. It was noted that lines on North Street and Hodgson Close have not been done and that

the road surfacing and potholes are particularly bad in Forge Place and May's Close. Residents were reminded to continue reporting road maintenance problems on Fixmystreet.

- **Cemetery regulations** have been updated but charges need to be discussed by the Budget sub-group  
**ACTION: budget sub-group.**

## 7. Standing Orders

- These have now been reviewed and updates were voted on and accepted. Proposer Cllr Foster, Seconder Cllr Rooth – motion passed. **ACTION: Clerk to publish these**

## 8. Financial Matters: (JR)

- Financial Report: Cllr Rooth reported that the finances look very healthy. **ACTION: Clerk to apply to Barclays for a purchasing card.**
- Changes to Financial Regulations were agreed. Proposer Cllr Rooth, Seconder Cllr Ultsch – motion passed. **ACTION: Clerk to publish these.**
- Budget for 2019/20: A sub-group of Cllrs. Barlow and Foster was agreed and will meet with the Clerk to prepare next year's budget in October. **ACTION: Clerk to arrange sub-group meeting.**

## 9. Planning Matters

- Recent planning applications and decisions – updated September 27<sup>th</sup> 2018

98 East Street Discharge of Conditions 3 (stone sample), 5 (door/window details), 6 (boundary wall method statement) and 7 (arboricultural method statement) of 17/02097/F	Permitted
Vicarage Cottage 45 Forge Place Remove existing conservatory and erect new single storey extension to side - re-submission of 17/01191/F	Permitted
The George And Dragon 15 East Street Discharge of Conditions 3 (details of parking and access), 4 (floor levels), 5 (stone sample), 6 (render dwellings), 7 (slate sample), 8 (windows), 9 (eaves and verge) and 10 (landscaping plan) of 17/01954/F	Split decision – all permitted except stone sample which was not supplied.
The Vicarage 44 Forge Place Yew- Reduce crown overall by 1m ensuring 1m clearance from adjacent conservatory and Vicarage roof - Subject to TPO 14/95	Permitted
The Kings Head 92 East Street Change of use from A4 (drinking establishments) to C3 (dwelling houses) (retrospective)	Refused (this was announced after the PC meeting)
58-60 North Street Retrospective - replacement of rotten fence - frontage no 60, replacement of broken trellis / rotten posts no 58. replaced with post and rail.	Refused (this was announced after the PC meeting)

## 10. Village Maintenance Contract (JR)

This is still not satisfactory. **ACTION Cllr Rooth and Clerk to make list of what is still to be done and discuss with Appreciate Landscapes. Report back to November meeting.**

## 11. Village Improvement Projects

- To vote on actioning the Cemetery bench and replacement tree – not voted. Cllr Rooth felt that villagers had not had enough say about this.
- Noticeboards/poster sites added to list of projects. It was agreed to pursue discussion with the Village Hall committee, other village organisations and individuals about style and siting of any proposals.
- Pond water level needs to be monitored for a while before planning planting etc for the long-term enhancement project. Money ought to be put aside for annual maintenance costs. **ACTION: Budget sub-group to consider.**  
**ACTION: Clerk and Cllr Foster to include Village Improvements in the 3 Parishes magazine asking for people's thoughts.**

## 12. Winter Weather Planning

**ACTION: Clerk to ask Cllr Barlow about getting the towed gritter mended.**

**ACTION: Clerk to cost out hand-pushed gritters**

**ACTION: Clerk to check grit and salt supplies including asking Surmans about the stock that they look after for us and to make sure bins around village are full.**

## 13. Correspondence

- An email from a resident asking if noticeboards are going to be erected since the pond fencing can no longer be used. (see item 10)
- A letter from a resident asking if the garage shop recently opened in North Street needs planning permission. **ACTION Clerk to check.**
- A letter from a resident mentioning favourable comments about the pond work, and complaining that posters had already been placed on the new fencing. **ACTION: Clerk to cost out "no posters" signs and contact all village organisations reminding them not to post on the fence.**

#### 14. Any Other Business

Dates of future meetings (all in the Village Hall at 7.30pm):

- Monday November 26<sup>th</sup> 2018
- Monday January 14<sup>th</sup> 2019
- Monday 18<sup>th</sup> March 2019
- Monday 13<sup>th</sup> May 2019 (AGM&APM)