

FRITWELL PARISH COUNCIL

MOWING CONTRACT 2019

INVITATION TO TENDER

Fritwell Parish Council ("the Council") invites tenders for the village ground maintenance in accordance with the following:

1. Tenders must be submitted for all three areas.
2. Prospective contractors are required to provide a written quotation that details the price exclusive of VAT, any VAT applicable and the total. The submissions should specify a price per cut for each of the following two work packages:
 - a. **Cemetery ①**
 - b. **Church View Field Footpaths ②** and **East Street and Fewcott Road Junction ③**
3. Prospective contractors should ensure that they are completely familiar with the nature and extent of the obligations to be accepted by them if their tender is accepted.
4. Any queries regarding the interpretation of any part of the tender should be addressed to the Parish Clerk by no later than seven days before the closing date.
5. Prospective contractors should note that the Council is not bound to accept the lowest tender and the Council's decision is final.

Tenders should be submitted no later than noon on Friday 15 February 2019 to the Parish Clerk by email at clerkfritwellparishcouncil@gmail.com with a subject line of "Tender for Mowing Contract".

Areas included under this Contract

1. Cemetery ①

Grass to be cut 13 times per year as follows:

- Once per month in March, April and October
- Twice per month in May, June, July, August and September

Cuttings to be collected or mulched. Any cuttings collected should be removed by the contractor.

Boundary to be strimmed as required to maintain a neat and tidy appearance.

2. Church View Field Footpaths ② and East Street and Fewcott Road Junction ③

Grass to be mown or strimmed 8 times per year as follows:

- Once per month March to October.

Cuttings to be collected or mulched. Any cuttings collected should be removed by the contractor.

In All Areas

- The first cut of the Year to be in mid-late March and the final cut of the Year in mid-late October.
- The timetable for the cuts to be agreed with the Parish Clerk. In the event that the works are not carried out within 14 days of the agreed date (weather and ground conditions permitting) then the Council will consider that there has been a breach of contract for which the Council may seek remedy and which could include termination of the contract.
- The contractor should email the Parish Clerk within 48 hours of completing any work to allow an inspection of the work to take place. The email should detail what work has been undertaken.
- No cutting of grass or strimming should take place on a Sunday, Good Friday or Bank Holiday.
- Grass cutting frequencies are influenced by weather conditions and additional cuts may be requested by the Parish Clerk, for which the contractor may make an additional charge at the agreed rate.

Work and Equipment

The work must be of good standard which will be verified on the first cut by a member of the Council. The contractor is responsible for providing equipment and maintaining it to a good standard in order to carry out the works and take all necessary measures for the protection of the public and any adjoining properties.

Insurance

The contractor is required to have public liability insurance of at least £1,000,000. A current Certificate of Insurance to this effect must be produced to the Parish Clerk prior to commencement of the contract.

The contractor shall indemnify the Council against any claim or proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor quality work or failure to notify the Council of any action likely to cause injury or damage to a third party.

Health and Safety

The contractor shall accept full responsibility for compliance with the Health and Safety at Work Regulations 1999 and all other Acts and Regulations in respect of the work comprised in this contract.

Payment to Contractor

The contractor will submit an account monthly, in arrears, throughout the cutting season for all works carried out. The Council will settle accounts submitted by cheque or electronic transfer within 14 days of receipt of the contractor’s invoice and upon confirmation the work has been carried out to a good standard.

Duration of Contract

The duration of the Contract will be one year from the date of this Contract. There will be no opportunity to alter the rates tendered during that year and the contract will not renew automatically.

The contract may be renewed if both parties agree to a renewal and any amended terms.

Termination of Contract

Either party may, without reason, terminate the Contract, in writing, by giving not less than 28 days notice.

Signed

Signed

Name

Name

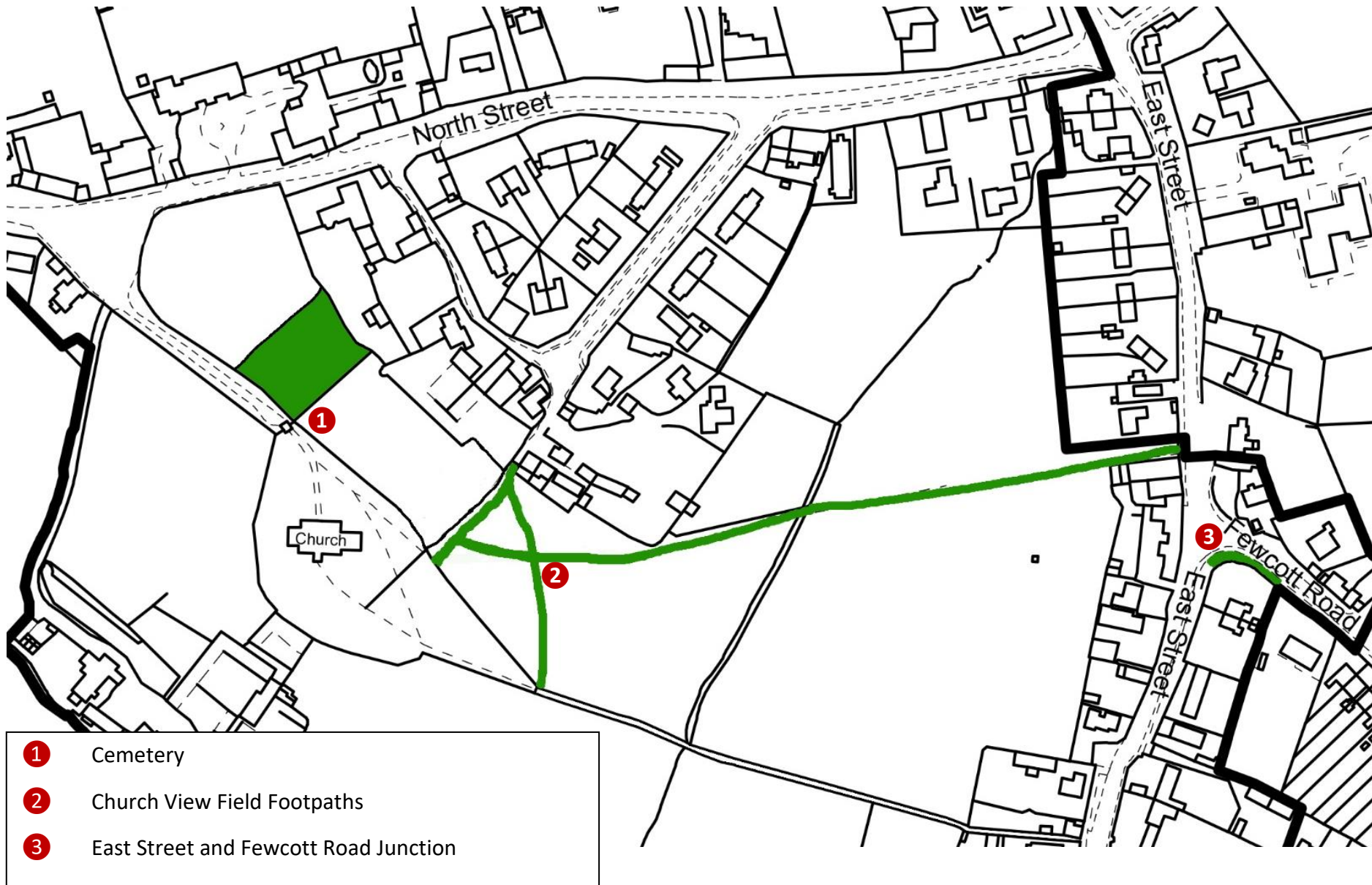
Chairman of the Council

Contractor

Dated

Dated

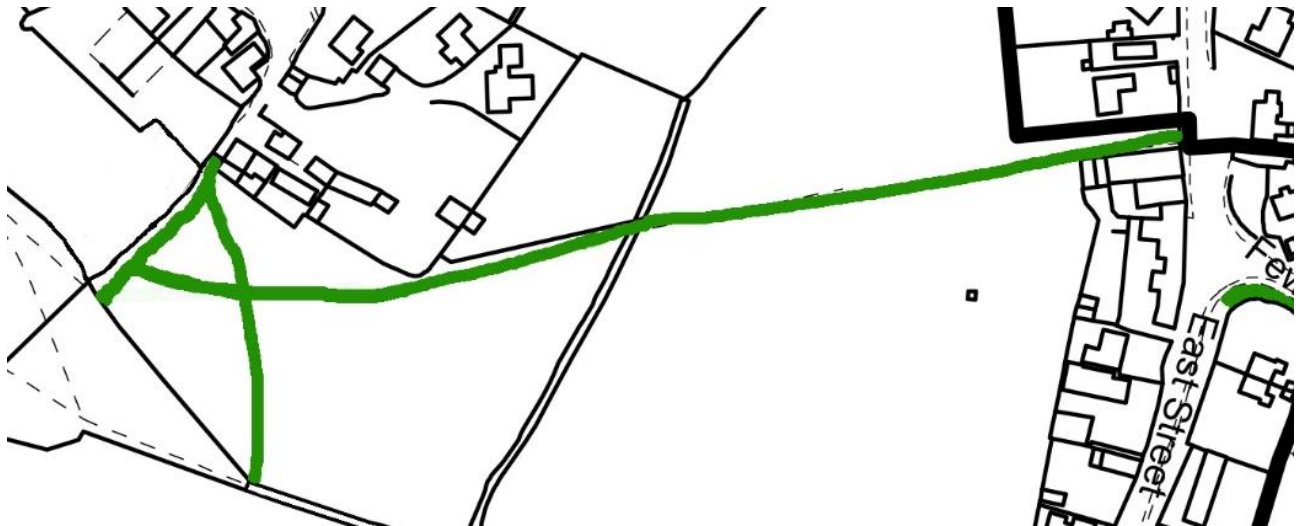
Fritwell Ground Maintenance Areas



Cemetery 1



Church View Field Footpaths 2



East Street and Fewcott Road Junction 3

